

Sandscribes

Heidelberg Beach
Vermilion, Ohio

December 1st, 2006



2006 Year End Wrap Up

Here we have the final two Board Minutes of the year.

Please continue to send any information or news throughout the winter season and it will be posted on the Web site and included in the first Sandscribes of 2007.

Happy Holidays to all! Jane & John

Workday and Meeting Notices via E-mail

If you are interested in getting your Workday and Annual Meeting notices by e-mail, please send a message to Linda Glaviano lglavia@bgnnet.bgsu.edu to let her know. This will save on postage and other expenses related to mailing. The first notice you will receive will be for Spring Work Day, 2007.

Minutes from the Heidelberg Beach Board of Trustees Meeting September 2nd, 2006

Present: Charlene Schuman (presiding), D. Castele, B. Chidester, M. Chidester, J. Chidester, H. Foote, L. Glaviano, S. Henderson, B. Hertzler, and B. Rohrbaugh

Absent/Excused: Rick Herwerden and Roger Nehls

Prayer: The meeting was opened with a prayer given by Rev. Bill Chidester.

Minutes of the previous meeting: Minutes from the previous meeting were approved. Hertzler (Foote).

Treasurer's Report: There was no Treasurer's Report. Schuman reminded members that the proposed budget for the next fiscal year will be reviewed at the October 28th Board meeting.

Committee Reports:

Real Estate: Bill and Sharon Chidester have requested that their lease be transferred into their trust. M. Chidester (Hertzler) moved that the transfer be approved. The motion was passed unanimously.

Utilities:

- **Roads:** Foote reported didn't have any information about when Erie Paving will

complete the work on the berms. However, he feels that it will be toward the end of the season when other paving work has been completed. J. Chidester asked how several drains that are lower than the road will be affected when the berm is added. Henderson (J. Chidester) moved that the Road Committee be authorized to spend up to a \$1000.00 to have the drains raised before the berm is added. The motion was passed unanimously and the Road Committee was directed to check all drains and designate the ones that needed to be raised.

- **Electrical Work:** Next, Foote reported that a pole near the barn needs to be replaced. The meter and wiring on the present pole will also need to be transferred. Hertzler (J. Chidester) moved that Foote be authorized to handle this project and contact an electrician to complete the wiring. The motion was passed unanimously.

New Business:

PA Systems: Schuman mentioned that she and other Board members have received numerous inquiries concerning the PA system. Board members on the Christian Work and Worship Committee were encouraged to talk with the committee to see what might be done to improve the quality of the system.

Recycling Program: It was reported that bags of recycling materials are still being left by the recycling barrels and are causing wildlife problems. Materials that cannot be recycled are also being still being left. This creates frustration and a mess for the members of the Recycling Committee. There may also be some illegal dumping by non residents.

Possible solutions were discussed including ending the recycling program and fencing in or locking dumpsters to limit access. Discussion will continue at a later date.

Fall Workday: Fall Workday was scheduled for Saturday, October 28. Donuts and coffee will be available at 9:00 AM in the pavilion and work will start at 9:30 AM. The Grounds & Creek Committee will provide information about what needs to be done. A

Board Meeting was scheduled for the same day at 1:00 PM at the Charlene Schuman's cottage.

Committee Members: A list of committees was passed around to be reviewed by members. Schuman requested that suggestions for changes/additions be emailed to her.

Audit: Hertzler reported that the books had been audited for the past fiscal year and were found to be in order.

Pavilion: It was reported that the walls in the pavilion are coming loose. B. Rohrbaugh (Castele) moved that David Rohrbaugh be asked to make repairs. The motion was passed unanimously. The need to scrape and repaint the pavilion was also discussed. The Board requested that the Christian Work and Worship Committee look into this and send a recommendation to the Board.

Old Business:

Building Rules and Regulations: The work on the revision of the Building Rules and Regulations continued. M. Chidester reviewed and summarized changes that were suggested during the June meeting and further revisions were made. M. Chidester requested that additional suggestions be emailed to her. She will add the revisions from this meeting to the document and distribute it to members. Discussion will continue during the next Board meeting.

Next Meeting and Adjournment: The next Board meeting will be held on **Saturday, October 28 at 1:00 PM** following Fall Work Day.

Respectfully Submitted, *Linda Glaviano*, Secretary

Minutes from the Heidelberg Beach Board of Trustees Meeting October 28th, 2006

Present: Charlene Schuman (presiding), D. Castele, B. Chidester, M. Chidester, J. Chidester, H. Foote, L. Glaviano, S. Henderson, R. Herwerden, B. Hertzler, R. Nehls, and B. Rohrbaugh

Absent/Excused: All members were present.

Prayer: The meeting was opened at 1:00 pm with a prayer by Charlene Schuman.

Minutes of the previous meeting:

The motion by Hertzler (Rohrbaugh) to accept the minutes as presented was approved unanimously.

Treasurer's Report:

Financial Records: Charlene Schuman submitted a letter from Ray Schuman requesting that he be authorized to

shred and/or destroy financial records prior to June 30, 1999, paying particular attention to any archival items, journals, pen posted ledgers and other similar materials that should be kept for future generations. A motion to approve this proposal was made by Nehls (Castele) and approved unanimously. The retained records will be stored at the residence of Ray and Margaret Schuman, 85 Michigan Road.

Board members expressed their thanks to Ray Schuman for his many of years of service to the Heidelberg community.

Budget: Roger Nehls, Treasurer, presented the proposed budget for next fiscal year. He reviewed suggested changes in line items. As a part of this review, he requested that a decision be made as to the approach to use to replace monies from the fixed asset and general funds that were used for the road re-paving project. Topics under discussion included:

- The order in which funds should be replenished. Should the fixed asset fund be replaced before the general funds or should they be replaced concurrently?
- The need to also build up further reserves in these funds for future projects.

Following discussion, a motion to replenish reserve funds first made by Glaviano (Henderson) was amended. The revised motion Glaviano (Rohrbaugh) stated that funds in both the fixed asset and the general funds be repaid proportionally and concurrently in the same way those funds had been used. Motion passed unanimously.

Nehls continued the review of line items. The variance of \$4,150.01 in the water budget was due the leak found earlier in the summer. He suggested that the line item for Membership Goodwill might be shared with the Christian Work and Worship Committee since some of those funds were used for the coffee following church.

As the line item for trees was discussed, it was decided to hear a joint committee report from the Tree and Beach and Bank Committees. Jane Chidester, Chair of the Tree Committee, presented two estimates from the Leimeister Crane and Tree Service, Inc. The first was based on the yearly review of trees that is completed as a part of the on-going maintenance program for common property trees that are not on the bank. The proposed cost for the next year's maintenance for these trees was \$1620.00.

At the time that these trees were reviewed, J. Chidester requested an estimate for the care of bank trees and undergrowth (Tom Lukens, Chair of Beach and Bank Committee, was unable to attend). The estimate

Chidester received from the tree service for this project included maintaining the desirable trees (maples and pines) and removing others (ash, elm and box elder); removing the undergrowth; cutting down several trees (not the maples) behind the boat house and hauling away the brush. The total estimate for this project was \$3950.00.

The combined total for the Tree and Beach and Bank Committee joint project for on-going tree maintenance and the Beach and Bank area proposal was \$5580.00.

Discussion concerning the proposal followed:

- Members felt that it was a more than fair estimate for the cleanup of the bank.
- It was felt that this project would bring the bank to the point where on-going yearly maintenance will maintain its appearance.
- It was also felt that the Beach and Bank committee should start out with enough funding to possibly plant a ground cover on the cliff.

J. Chidester (M. Chidester) moved that the joint project of the Tree and Beach & Bank Committee be approved and that funds for the project come from the current and proposed budget lines for the Beach and Bank and Tree Committees and from the reserve funds for Creek Maintenance on an as needed basis (thus no new assessments are required). Motion passed unanimously.

Discussion of the budget continued. It was decided that the proposed amounts for the Tree and Beach and Bank were appropriate. Next, Bill Hertzler, Chair of the Grounds Committee, presented an estimate for the re-roofing of the barn. The estimate was from the same person who roofed the pavilion using the same quality and color of shingles. The estimate for the roof came to \$850.00 with an additional amount of \$60.00 for vents. Hertzler (B. Rohrbaugh) move that the Grounds Committee be authorized to complete the barn roofing and venting for a total cost of \$910.00 and that the budget for this committee be increased by a thousand dollars. The motion was approved unanimously.

A proposal for grub control and weed & feed application for the promenade and front entrance area for the next season was given to the Grounds Committee with a request for a recommendation at the next Board meeting.

Hertzler (B. Rohrbaugh) moved that the proposed budget as amended be accepted. Motion passed unanimously.

Real Estate: Mary Chidester reported that Joan and Werner Margard have requested a transfer of their two leases to their trust. A motion by M. Chidester () to

transfer the leases of Werner and Joan Margard to the head Trustee of their trust was passed unanimously.

Next, Chidester reported that the new leaseholders for 9 and 10 Pennsylvania and the lots 66 and 67 Kentucky needed to meet with the Orientation Committee so lease transfers could be finalized. The required letters of recommendation for both leases had been submitted. Bill Chidester (M. Chidester) motioned that based on the letters of recommendation that had been received for Anne Hamilton and John Chidester (lots 66, 67 Kentucky) and Beverly Morris and Marilyn Buemi (lots 9 and 10 Pennsylvania) that they be approved as members with the understanding that they are still required to meet with the Orientation Committee. The motion was approved unanimously.

Old Business:

Extra Mowing: Henderson (Hertzler) moved that Harvey Foote be authorized to mow an additional time to mulch the leaves. The motion was approved unanimously.

Further Committee Reports:

Roads: Schuman informed the Board that the final payment to Erie Paving was being held until they remove the remaining materials that have been left in the area near the barn.

Grounds: Hertzler presented a snow removal estimate from Harvey Foote for this winter season. The estimate was the same as the previous year for removing snow up to 6 inches. A motion by Hertzler (Herwerden) to approve the contract was approved unanimously. Next, Hertzler presented a mowing estimate from Foote for mowing for the next season. This estimate was also the same as the one for the previous year. Hertzler (Rohrbaugh) moved that the contract be accepted. The motion was passed unanimously.

New Business:

Committee Review: Schuman will appoint a Sub Committee to look at the possible revision of committees and their responsibilities.

Next Meeting and Adjournment:

Due to the agenda items that remained, it was decided to hold a Board meeting before Spring Workday was scheduled. The next Board meeting will be held in the C. Schuman cottage on **March 10 at 11:00 AM**. The meeting was adjourned at 3:20 pm.

Respectfully Submitted,
Linda Glaviano,
Secretary